



REI is committed to the health and safety of everyone in our facility and community, and is following the CDC guidelines and best practices. As new guidelines become available REI will adjust its policies and procedures as necessary for students and employees. Following is information on our COVID-19 precaution/response.

Company-wide

- Employees are practicing appropriate physical distancing
- Quarantine and at-risk employees are working remotely
- Distribution of Personal Protective Equipment (gloves, masks)
- Stay at home orders if symptoms are suspected
- 10 days isolation if a positive test with no symptoms

Training

- TSCM equipment, classroom desks, chairs, keyboards, and mice are cleaned routinely
- Project rooms and common areas have been thoroughly cleaned and disinfected
- Daily temperature checks
- Distribution of disinfectant and hygiene supplies
- Limited class sizes
- Social distancing at all times with student desks greater than 6ft (2 meters).
- Wearing of masks is not required for vaccinated students
- Separation during exercises
- Boxed lunches served in the classroom
- Hand sanitizer, masks, and disposable PPE will be provided
- Provide the best possible learning environment

Student requirements to attend REI training

- Must have received the COVID vaccine, or can provide a negative PCR (Polymerase Chain Reaction) test within 5 days prior to traveling to REI.
- Visitors to the REI facility must have medical insurance that covers COVID-19.
- Anyone testing positive while at REI:
 - Will be required to abandon the training and quarantine in their hotel room
 - REI will not be responsible or liable for anyone contracting COVID 19 while visiting REI
- Must complete, sign and return the following consent acknowledgement to sales@reiusa.net prior to attending training.



Liability Waiver and Release of Claims

Customers visiting the Research Electronics International (REI) facility or attending any REI sponsored event must acknowledge and understand upon arrival that participation is voluntary and includes risk of exposure to an illness from infectious diseases, such as COVID-19 and that the risk of serious illness and death does exist. They must knowingly assume all risk of injury, harm and any loss associated with the attendance of REI sponsored event.

With my signature below, I confirm all of the following:

- I have either received the COVID-19 Vaccine (USA FDA approved) or received a negative COVID-19 PCR (Polymerase Chain Reaction) test within 5 days prior to traveling to REI.
- I have domestic medical insurance, or as a foreign visitor I have travel medical insurance that includes COVID-19 and includes emergency evacuation if necessary.
- I agree to take a local "fast" COVID test as required if in attendance at REI longer than 1 week.
- I understand and agree to all REI COVID policies as outlined above to be present in the REI facility.

Furthermore, with my signature below, I acknowledge, understand, and assume all risks, known and unknown, inherent or otherwise associated with an REI event. I indemnify, expressly waive and release any and all claims, now known or unknown, against REI, its parent company, officers, directors, employees, agents, affiliates, vendors, customers, students and guests (collectively, "Releasees"), for any injury, illness, disability, death, financial burden, or property damage arising out of my attendance at any REI event including but not limited to training or marketing events, whether arising out of the negligence of REI, Releasees, or any other people present, to the fullest extent permitted by law.

Print Name (First, Last): _____ **Signature:** _____

Company: _____ **Email:** _____ **Phone:** _____

Resources and general information

For the status of your upcoming training course, please refer to <https://reiusa.net/rei-training-center/upcoming-training-courses/>

Should you need to reschedule an upcoming training session at REI, please contact us at sales@reiusa.net

If you find yourself in need a COVID-19 test, the Putnam County Health Department offers free PCR testing: <http://www.putnamcountyttnhealthdept.com/>

Rapid COVID testing locations near Cookeville, TN: <http://bit.ly/361bvjA>

For other questions please contact your sales manager at 931.537.6032 or at sales@reiusa.net